

How to edit a Semester

To edit a program, follow these steps:

- On the Dashboard
- Open the Side Drawer Menu
- Click on **Programs**
- Select **Manage semester**
- A list of semesters will be displayed.
- Click the **edit icon** of the **semester** you want to edit.

LEARNEXIFY Home Dashboard My courses Site administration Custom Pages v 33 Edit mode

Program Management > Manage Semester

Manage Semester

All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Search

Add Semester

ID NUMBER	NAME	CREDITS	
DCS_11001	Semester 1	6.00	     
DCS_11002	Semester 2	6.00	    
DCS_11003	Semester 3	6.00	    

Add Semester

- The semester details page will open in **editable mode**.

Program Management > Manage Semester > Semester 1

Semester 1

Detail **Edit** Course Sets Users Waiting List User Groups Course Descriptions Certificate

ID Number	DCS_11001
Name	Semester 1
Description	This semester introduces the basics of programming and essential mathematical concepts. Students will learn fundamental programming skills using Python and build a foundation in discrete mathematics for problem-solving and logical thinking.
Semester Fee	40.00
Currency	US Dollar
Semester Duration	26w

(representing minutes (i), hours (h), days (d), weeks (w), months (m) and years (y). Example: "2y" or "1w 2d")

- Update the required semester details
- Scroll down and click on the Save Changes button to apply updates

Payments

Fee Name	Library fee
Fee Amount	12
Currency	US Dollar

  Required

Revision #3

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