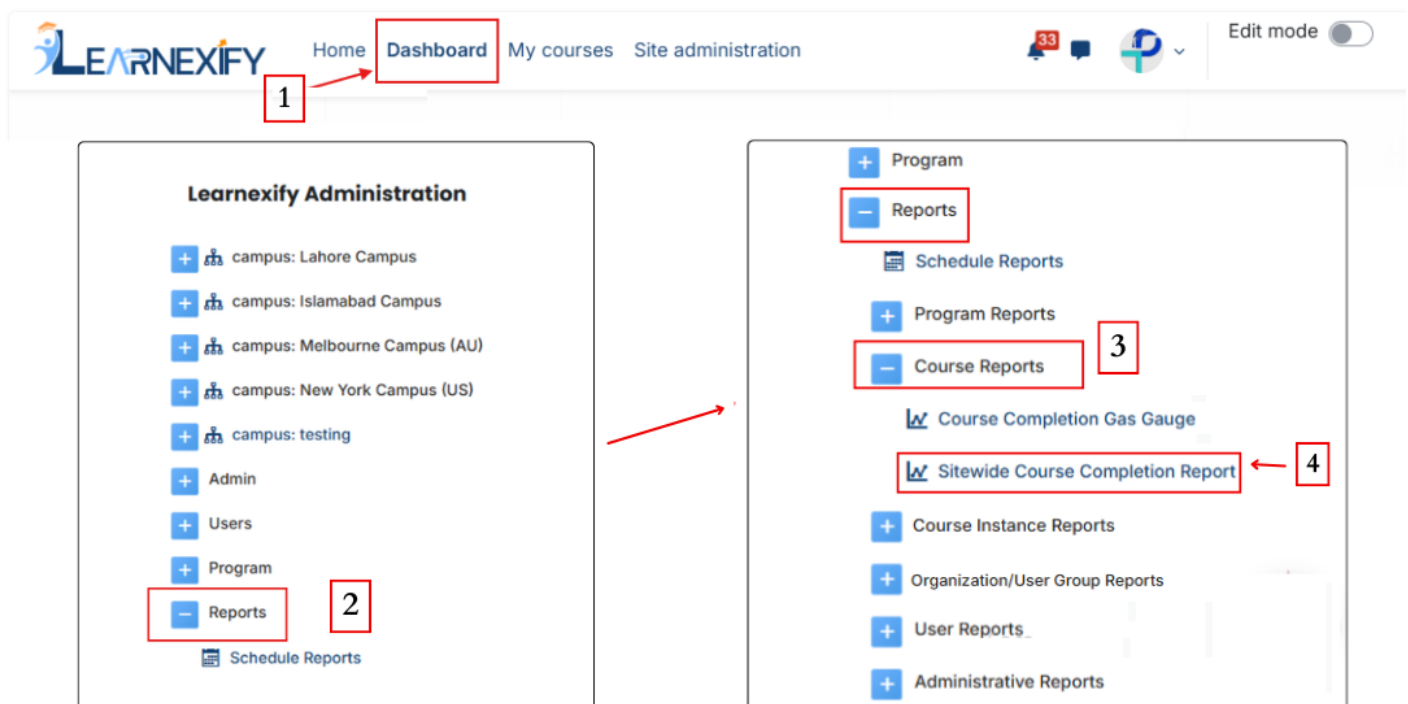


2.2 Sitewide Course Completion Report

The **Sitewide Course Completion Report** is used to view the **status** of all **users** **across** **courses** in the **system**. It displays the **completion status** of enrolled users for **each** **course**.

Report Path:

Dashboard ? Side drawer ? Reports ? Course Reports ? Sitewide Course Completion Report



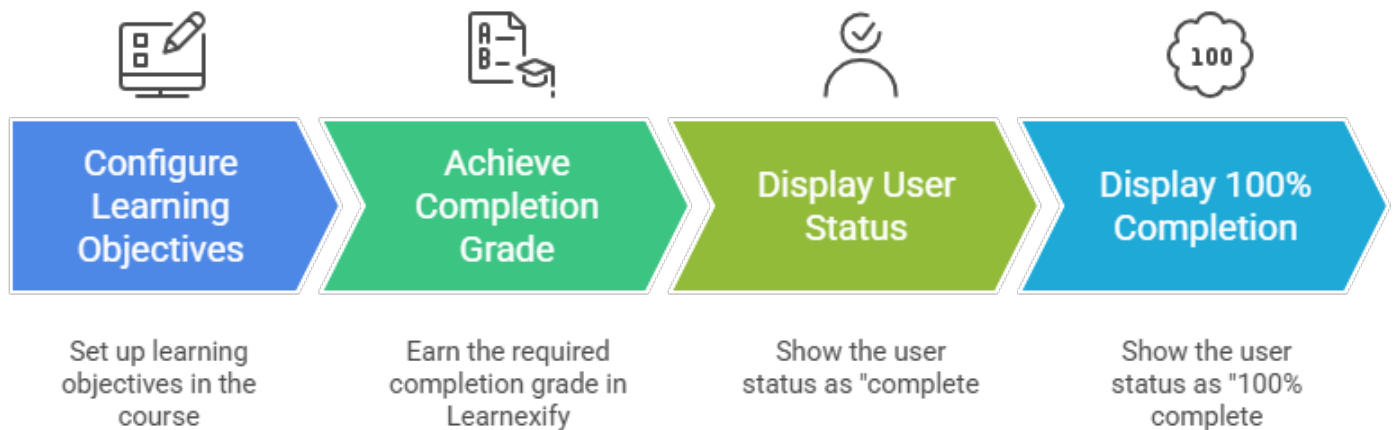
Report Requirements:

This **report requires learning objectives** to be configured in the course.

If learning objectives are not set up, the report may not display complete or accurate data.

The user status is **shown as “complete”** when the Learnexify completion grade is achieved. However, to **display 100% completion**, at least one **learning objective** must be configured in the course.

Sitewide Course Completion Report



Configure Parameters:

This report includes four configurable parameters:

1. Course Selection:

A specific course can be selected, or all courses can be included. Multi-selection is not allowed.

2. Should the report include users' time spent in the course?

Select “Yes” to include the time users spent in the course.

Select “No” to exclude this information.

3. Should the report display the user's overall course grade?

Select “Yes” to display the user's total course grade.

Select “No” to hide the grade information.

4. Date Range:

This option is used to filter data based on a specific time period.

- Selecting only “**is after**” shows **courses completed** after a **specific date**
- Selecting only “**is before**” shows **courses completed** before a **specific date**
- Selecting both defines a date range for completed courses
- Enabling “**Never included**” allows inclusion of courses not completed within the selected time frame

The screenshot shows the LEARNEXIFY dashboard with a navigation bar containing links for Home, Dashboard, My courses, Site administration, and Custom Pages. On the right, there are notification icons (33), a user profile icon, and an Edit mode toggle. The main content area is titled "Sitewide Course Completion Report". The form includes the following fields:

- "Select the course or all courses" with a dropdown menu set to "All courses".
- "Should the report show the time users spent in the course?" with radio buttons for "Yes" and "No" (selected).
- "Should the report show the user's total grade in the course?" with radio buttons for "Yes" and "No" (selected).
- "Select a date range" with two options: "is after" and "is before". Each option has input fields for days (18), months (June), and years (2026). There is also an "Include Never" checkbox.
- Buttons for "Reset Form" and "Show Report".

Explanation of Report Data:

The **report displays course and user data based** on the **selected filters**.

If a course is **assigned** to a **program or course set**, that information is also shown along with course details.

- **Status ?** Represents the overall completion status of the student. If completion requirements are met, the status is shown as “complete”.
- **# Required Learning Objectives ?** Shows the number of required learning objectives in the course. All required objectives must be completed for course completion.
- **% Complete ?** Shows the percentage of required learning objectives completed by the learner.
- **# Graded ?** Represents the number of graded learning objectives that have been scored.
- **Total # of Learning Objectives ?** Represents the total number of learning objectives in the course, including both required and optional.
- **Time Spent ?** Shows the amount of time the learner has spent in the course within the selected date range.
- **Total Grade ?** Shows the learner’s overall percentage grade in the course.

Report Scheduling, Configuration & Export:

Similar to other reports, this report also includes the same functionality:

- The report can be scheduled using the **Schedule Reports** option to be generated at a **specified date and time**.
- Report settings and filters can be modified using **Configure Parameters**.
- The report can be **exported** in **PDF, Excel and CSV formats**.
- Click the **Refresh button** at the **bottom center** to update the **report** with the latest data.

Configure Parameters

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**Download Report in PDF,
Excel and CSV Format.**

Schedule this report



Sitewide Course Completion Report

Program: BE Electrical Engineering**Course Set:** DCS Program**Course:** Data Structures**Class:** SEM6-11105-11040

STUDENT	STATUS ↓	# REQUIRED LEARNING OBJECTIVES	% COMPLETE	# GRADED	TOTAL # OF LEARNING OBJECTIVES
Tester Demo	Incomplete	2	0%	0	2
Test User	Incomplete	2	0%	0	2

Revision #25

Created 2026-06-16 04:16:58 UTC by Danain

Updated 2026-09-26 03:57:02 UTC by Shahnain