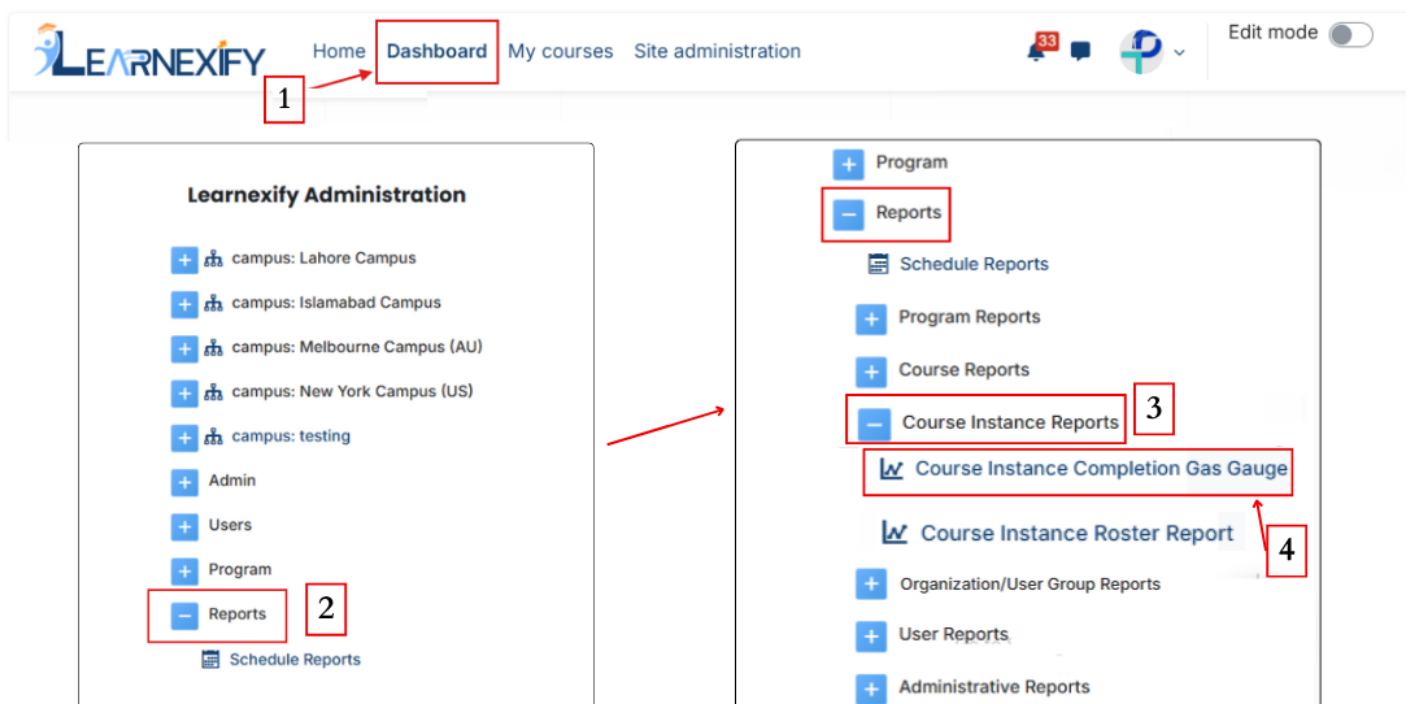


3.1 Course Instance Completion Gas Gauge

The Class Completion Gas Gauge **Report** is used to **display the completion status** of all users enrolled in a specific **class**. It also shows a gas gauge **chart** representing the percentage of students who have **completed the class**.

Report Path:

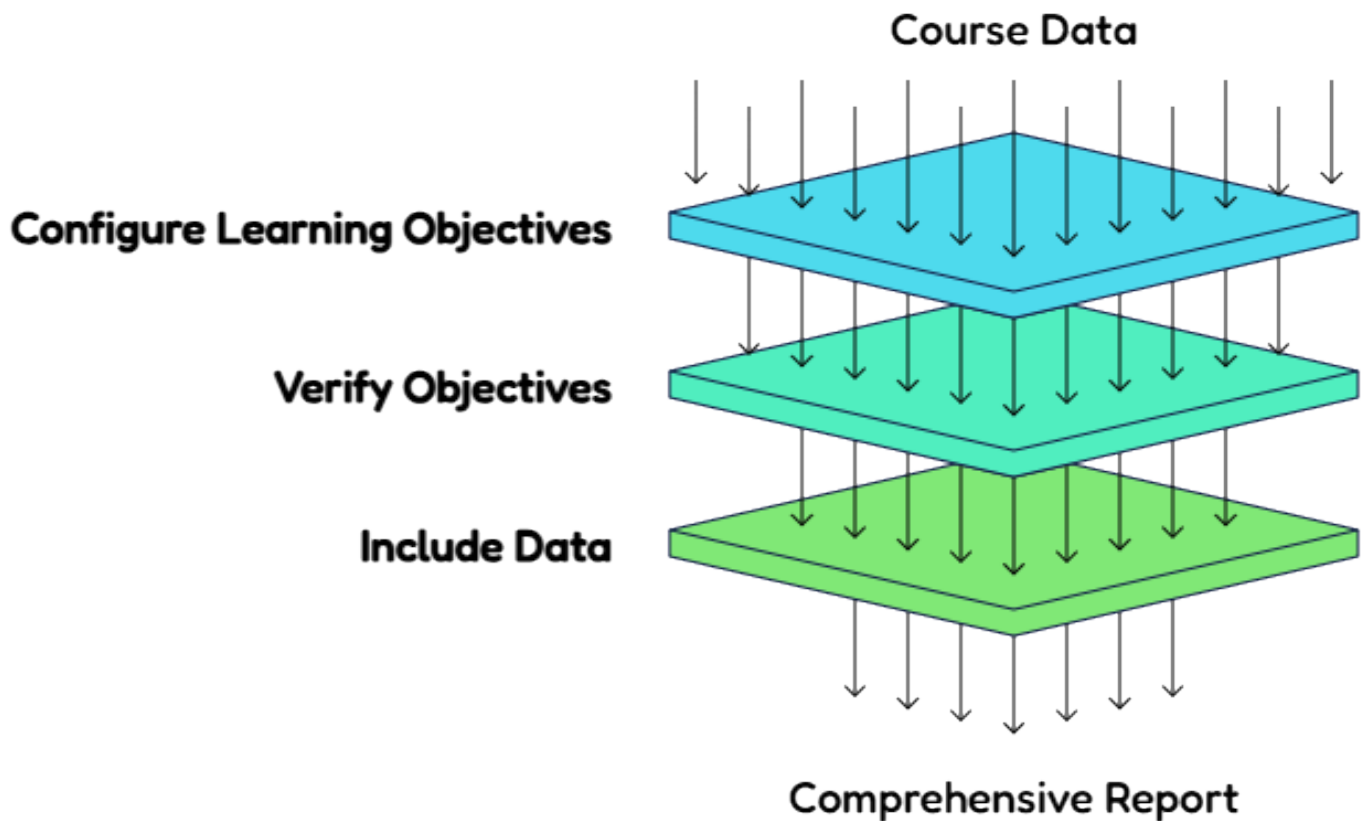
Dashboard ? Side drawer ? Reports ? Class Reports ? Class Completion Gas Gauge



Report Requirements:

This report requires learning objectives to be configured in the Learnexify course. If a **course or class** does not have **learning objectives**, its data will not be included in this report.

Data Inclusion Process



Report Filter:

The report **filter** includes three fields: **Course**, **Class**, and **Inactive**.

First, a course must be selected. After selecting the **course**, a specific **course Instances** of that course can be chosen.

For the **Include inactive** users field, select **“Yes”** or **“No”**.

There are no mandatory fields for this report filter.



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Edit mode ☐

Course Instance Completion Gas Gauge

Select the course or all courses ?

any value ▾

Choose whether to include inactive users ?

No ▾

Reset Form

Cancel

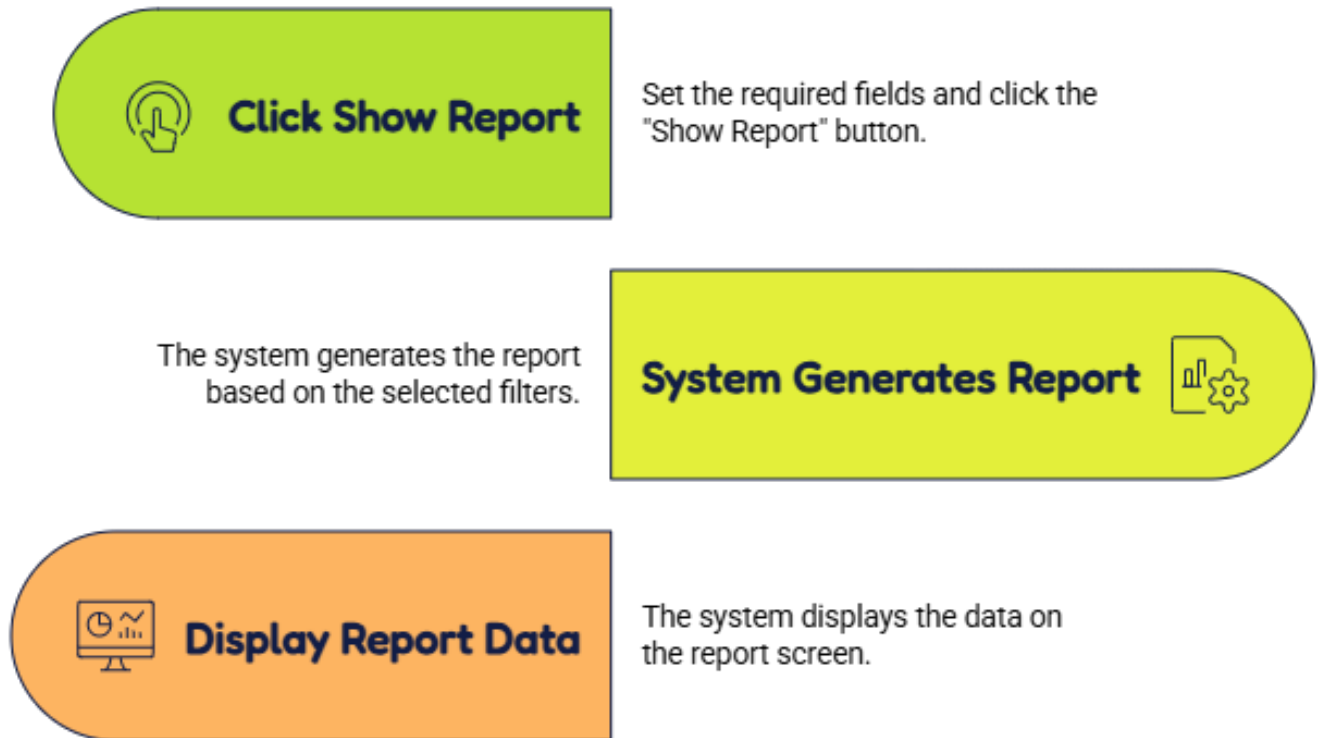
Show Report

Running the Report:

Once the **required fields** are set, Click the **Show Report** button.

After **clicking this button**, the system generates the **report based** on the **selected filters** and displays the data on the report screen.

Report Generation Process

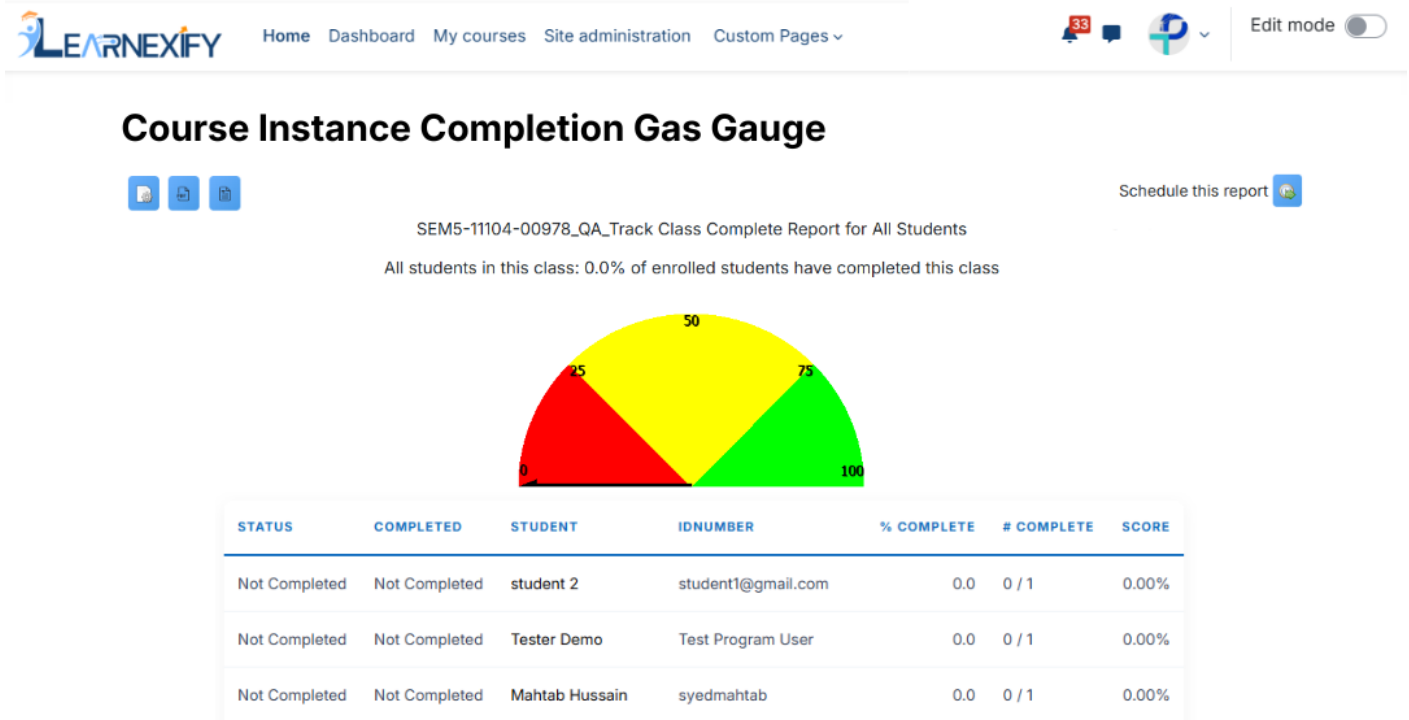


Report View:

The report displays the **status** of all **users** in a **selected class** along with their **completion percentage**.

- **Status ?** Represents the learner's completion status in the class. If completion requirements are met, the status is marked as "complete".
- **Student ?** Represents the individual learners enrolled in the class. Clicking on a student's name opens their Learnexify user profile page.
- **% Complete ?** Shows the percentage of learning objectives completed by the learner.

- **# Complete ?** Represents the number of learning objectives completed by the learner in the class.
- **Score ?** Shows the learner's overall percentage score in the class.



Report Actions:

- Click on the **Configure Parameters icon (top left)** to change report settings and apply filters.
- The report can be scheduled using the **Schedule Reports** option to be generated at a **specified date and time**.
- Click the **Refresh button at the bottom center** to update the report with the latest data.

- The report can be downloaded in **PDF or CSV format** using the download options at the top left of the report.

Note: When opening CSV files in Excel, values containing “/” may be interpreted as dates (for example, 1/1 may appear as Jan 01). To avoid this issue, auto-date detection can be disabled in spreadsheet settings if required.

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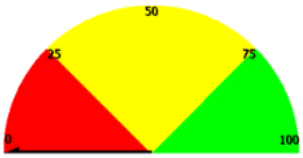
Report Configuration



Download Report in PDF, Excel and CSV Format.

Schedule this report

SEM5-11104-00978_QA_Track Class Complete Report for All Students
All students in this class: 0.0% of enrolled students have completed this class



STATUS	COMPLETED	STUDENT	IDNUMBER	% COMPLETE	# COMPLETE	SCORE
Not Completed	Not Completed	student 2	student1@gmail.com	0.0	0 / 1	0.00%
Not Completed	Not Completed	Tester Demo	Test Program User	0.0	0 / 1	0.00%

Refresh Report Refresh

Revision #28

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