

How to Edit a Organizational Hierarchies

- On the **Dashboard**, open the **side drawer**, click on **User**, and select **Manage Organizational Hierarchy**.
- Click on the **Organizational Hierarchy** name you want to edit.
- Open the selected **Organizational Hierarchy** and click on the **Edit** button.

Manage User Sets

5 User Set(s) found

All [A](#)[B](#)[C](#)[D](#)[E](#)[F](#)[G](#)[H](#)[I](#)[J](#)[K](#)[L](#)[M](#)[N](#)[O](#)[P](#)[Q](#)[R](#)[S](#)[T](#)[U](#)[V](#)[W](#)[X](#)[Y](#)[Z](#)

☐ Include all User Subsets in listing.

Add User Set

NAME ↓	DESCRIPTION	
Islamabad Campus		   
Lahore Campus		   
Melbourne Campus (AU)	Melbourne Campus (AU) offers advanced technology education where students learn software development and cybersecurity skills.	   
New York Campus (US)	New York Campus (US) provides students with modern education in business and IT, preparing them for the corporate and professional world.	   
testing		   

Add User Set

- The **Organizational Hierarchy details** page will open in editable mode.

Melbourne Campus (AU)

Detail **Edit** User Subsets Tracks Users Programs Roles

Name  Melbourne Campus (AU) [Expand all](#)

Description  Melbourne Campus (AU) offers advanced technology education where students learn software development and cybersecurity skills.

Maximum users  30

Parent User Set  Top level 

▼ User association

Auto-associate users with Learnxify profile field  (don't auto-associate) 

set to (please select a profile field first)

Auto-associate users with Learnxify profile field (don't auto-associate) 

set to (please select a profile field first)

> Associated Group

> User Set classification

> User Set Display Settings



- Update the required **Organizational Hierarchy** details.
- Scroll down and click on the **Save Changes** button to apply the updates.

▼ **User association**

Auto-associate users with Learnexify profile field



(don't auto-associate) ▾

set to

(please select a profile field first)

Auto-associate users with Learnexify profile field

(don't auto-associate) ▾

set to

(please select a profile field first)

> **Associated Group**

> **User Set classification**

> **User Set Display Settings**

> **User Set Theme**

Save changes

Cancel

❗ Required

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